



Columbia Heights Public School, ISD #13

Rate Categories

Category I

No Rental Charge for facility usage. The group is responsible for any fees/expenses as a result of the event being held in a district building.

- School Organization and parent/teacher groups
- Community Education Department sponsored activities
- Booster group activities
- City Parks and Recreation Programs
- Local, state and national election polls and caucuses
- Board of Education activities
- Groups of District residents organized to support a particular CHPS ISD 13 school or District activity shall be considered to be Category I users.

Category II

There is a charge to rent facilities for groups that fall into this category along with any applicable fees.

- Community based not for profit organizations whose members are mostly district residents (70 percent or more). Such as Scouts, U of M Extension, 4-H programs, community service clubs, and other similar organizations.
- These groups remain in this category as long as their activity does not require participants to pay admission fees and not fundraising in nature
- County, State and Federal government conducting activities primarily serving district residents (70 percent or more)

Category III

There is a charge to rent facilities for groups that fall into this category along with any applicable fees.

- Category I or II groups holding fund raisers or which admissions is charged.
- Category II groups less than 70 Percent District residents
- Private activities/celebrations held by District residents
- Religious organizations serving mainly Columbia Heights residents

Category IV

There is a charge to rent facilities for groups that fall into the category along with any Applicable fees.

- Business or for-profit organizations
- All other groups

Facility	Category II	Category III	Category IV
Elementary School Spaces			
Cafeteria (no kitchen access)	\$15	\$35	\$65
Classroom	\$10	\$25	\$45
Gym	\$20	\$40	\$75
Library	\$15	\$35	\$65
High School & Middle School Spaces			
Cafeteria (no kitchen access)	\$20	\$40	\$75
Classroom	\$10	\$25	\$45
Gym	\$25	\$45	\$75
Library	\$20	\$40	\$75
(PAC) Performing Arts Center*	\$25	\$55	\$100
Pool**	\$25	\$75	\$125
Athletic Fields			
High School Athletic Fields/Courts (excluding the main stadium and field)	\$20	\$40	\$60
Middle School Fields/Courts	\$20	\$40	\$60
Family Center Spaces			
Community Room	\$15	\$30	\$60
Training Room	\$10	\$20	\$40
Classroom	\$10	\$20	\$40
Additional Fees			
Facility Use Permit (An annual permit fee will be assessed for processing requests)	\$10	\$10	\$10
Auditorium Sound and Lighting Tech	\$50	\$50	\$50
Classroom - AV – no tech (per day)	\$15	\$15	\$15
Event Space – AV – no tech (per day)	\$35	\$35	\$35
Lifeguards	\$20	\$20	\$20
Custodian regular hours	\$45	\$45	\$45
Custodian irregular hours	\$50	\$50	\$50
Field Lining	\$75	\$75	\$75

(Fees are per hour unless otherwise stated.)

*PAC – If the Sound and Lighting boards are required the auditorium sound and lighting tech is required.

**Pool – Lifeguards are required for Pool use at one Lifeguard per 15 people in the pool/pool deck area.