

ISD #13 DISTRICT SAFETY COMMITTEE MEETING

Monday, April 17, 2017

3:15 P.M.

DISTRICT CENTER

AGENDA

ROUTINE BUSINESS

- **Review and Approve Previous Minutes**
- **Review Agenda & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

- 1. Report on Injuries/Illnesses; Review Accidents, Incidents & Near Misses (HR)**
- 2. Report on Health & Safety Action Items (T. Foley/D. Green)**

Health & Safety Action Items: April/May

- Report to Safety Committee on results of Indoor Air Quality Classroom Checks
- Meet with Science and Art Department teachers to discuss classroom safety (T. Foley & D. Green)
- Remind CHOs/Tech Ed/Art Teachers about hazardous waste
- Hoist & jack inspections due
- Complete SDS binder updates for Cooks, Custodians, Pool Chemical Room
- Review and update written programs

NEW BUSINESS

- Noise testing for hand dryers

UPCOMING MEETINGS:

TBD (Fall, 2017)

**ISD #13 DISTRICT SAFETY
COMMITTEE MEETING
Monday, February 27, 2017
3:15 P.M.
DISTRICT CENTER**

MINUTES

ROUTINE BUSINESS

- **Review and Approve Previous Minutes**
- **Review Agenda & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

- 3. Report on Injuries/Illnesses; Review Accidents, Incidents & Near Misses (HR)**
- 4. Report on Health & Safety Action Items (T. Foley/D. Green)**

Health & Safety Action Items: February-March

- *Update website information on Safety Committee meetings (S. Beyer/D. Green)*
- *Report to Safety Committee on results of Indoor Air Quality Classroom Checks (Report to committee postponed until April meeting)*
- *Report to Safety Committee on results of Mock OSHA walk throughs (T. Foley & D. Green)*
- *Report to Safety Committee on results of annual hearing tests by MedCompass (T. Foley & D. Green)*
- *Schedule meetings with Science and Art Departments to discuss classroom safety (T. Foley & D. Green)*
- *Post OSHA 300A Summary (2/1-4/30) in each building (HR)*
- *Submit 312 Report to ERC/Fire Department online (T. Foley)*
- *Distribute safety shoe vouchers to designated employees (T. Foley)*

NEW BUSINESS

- *AED malfunction – two units (Joanne Larson to discuss with Tom Foley)*
- *Example of an incentive program to reduce workplace injuries (Jeff Coleman)*

UPCOMING MEETINGS:

April 17, 2017

