

ISD #13 DISTRICT SAFETY COMMITTEE MEETING
Monday, February 27, 2017
3:15 P.M.
DISTRICT CENTER
AGENDA

ROUTINE BUSINESS

- **Review and Approve Previous Minutes**
- **Review Agenda & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

- 1. Report on Injuries/Illnesses; Review Accidents, Incidents & Near Misses (HR)**
- 2. Report on Health & Safety Action Items (T. Foley/D. Green)**

Health & Safety Action Items: February-March

- Update website information on Safety Committee meetings (S. Beyer/D. Green)
- Report to Safety Committee on results of Indoor Air Quality Classroom Checks (Report to committee postponed until April meeting)
- Report to Safety Committee on results of Mock OSHA walk throughs (T. Foley & D. Green)
- Report to Safety Committee on results of annual hearing tests by MedCompass (T. Foley & D. Green)
- Meet with Science and Art Departments to discuss classroom safety (T. Foley & D. Green)
- Post OSHA 300A Summary (2/1-4/30) in each building (HR)
- Submit 312 Report to ERC/Fire Department online (T. Foley)
- Distribute safety shoe vouchers to designated employees (T. Foley)

NEW BUSINESS

UPCOMING MEETINGS:

April 27, 2017

**ISD #13 DISTRICT SAFETY
COMMITTEE MEETING
Monday, December 19, 2016
3:15 P.M.
DISTRICT CENTER**

MINUTES

ROUTINE BUSINESS

- **Review and Approve Previous Minutes**
- **Review Agenda & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

- 1. Report on Injuries/Illnesses; Review Accidents, Incidents & Near Misses (HR)**
- 2. Report on Health & Safety Action Items (Tom Foley/Debbie Green)**

Health & Safety Action Items: October - January

- *Update website information on Safety Committee meetings (S. Beyer/D. Green)*
- *Schedule annual Genie lift inspection by vendor (Completed 1/2017)*
- *Schedule annual exhaust ventilation checks by vendor (Completed 12/2016)*
- *Conduct Indoor Air Quality classroom checks by vendor (AES-ATC)*
- *Report on district training status for SafeSchools (HR)*
- *Conduct “mock OSHA” audits and check Safety Data Sheet binders for Custodians, Swimming Pool, Tech Ed, Art (Completed 1/17-1/19/2017)*
- *Schedule Spring meetings with Science, Tech Ed, Art Departments*
- *MedCompass to conduct annual hearing tests and respirator fit testing (Completed 1/27/17)*
- *6-month asbestos re-inspection (Completed 1/2017) and repair by licensed abatement contractor*
- *Renew Very Small Quantity Generator License and post (T. Foley)*

UPCOMING MEETINGS:

February 27, 2017

April 27, 2017