

**ISD #13 DISTRICT SAFETY
COMMITTEE MEETING
Monday, February 11, 2013
3:15 p.m.
DISTRICT CENTER**

AGENDA

ROUTINE BUSINESS

- **Introductions (new members)**
- **Review and Approve Previous Minutes**
- **Review Agenda & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

- 1. Report of Injuries/Illnesses; Review of Accidents, Incidents & Near Misses (Elizabeth Bruchu)**
- 2. Report on Health & Safety Action Items (Tom Foley, Debbie Green)**

Recently Completed Calendar Action Items

- Train Lead Custodians on updated Confined Space Program and Lockout/Tagout Program
- Conduct Mock OSHA inspections
- Renew hazardous waste license and post
- Submit 312 Report to ERC/Fire Dept. (online)
- Distribute OSHA 300 Logs for posting (2/1-4/30)

Upcoming Action Items in Progress or Scheduled for February-March

- Schedule aerial lift operator training
- Schedule safety meeting and classroom audits with Art teachers
- Update Pool and Tech Ed MSDS Books
- Request classroom safety audits by departments (Science, Tech Ed, Art)
- Perform IAQ Classroom checks
- Complete 6-month asbestos re-inspection and repairs
- Check/report on status of ClarityNet training
- Audit routine checks (high lead faucets, fire extinguishers, eyewash/showers)
- Set up vendor arrangements for FA/Blood Spill Kit supplies
- Distribute safety shoe vouchers
- Evaluate exhaust ventilation and fume hoods (over Spring Break)
- Conduct 6-mo AED checks

NEW BUSINESS:

Upcoming Meetings:

April 15th

**ISD #13 DISTRICT SAFETY
COMMITTEE MEETING
Monday, December 17, 2012
3:15 p.m.
DISTRICT CENTER**

MINUTES

MEMBERS PRESENT

Tom Foley, Elizabeth Bruchu, Jodi Gadiant, Bryan Hennekens, Matt Townsend, Don Kitzmann, Craig Larson, Barbara Terrell, Debbie Green (AES, Inc.)

ROUTINE BUSINESS

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- **Review and Approve Previous Minutes**
 - **Agenda Review & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

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1. **Report of Injuries/Illnesses; Review of Accidents, Incidents & Near Misses (Elizabeth Bruchu)**
 2. **Report on Health & Safety Action Items (Tom Foley, Debbie Green)**

NEXT SCHEDULED MEETING:

February 11, 2013