

ISD #13 DISTRICT SAFETY COMMITTEE MEETING
Monday, February 24, 2014
3:15 P.M.
DISTRICT CENTER
AGENDA

ROUTINE BUSINESS

- **Review and Approve Previous Minutes**
- **Review Agenda & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

- 1. Report of Injuries/Illnesses; Review of Accidents, Incidents & Near Misses (Elizabeth Bruchu)**
- 2. Report on Health & Safety Action Items (Tom Foley/Debbie Green)**

Calendar Action Items in Process or Recently Completed

- Provide annual hearing tests for Tech Ed, Music, and PE Teachers (1/24/14)
- Provide annual respirator fit testing for designated Custodians
- Conduct annual aerial lift training for Custodians
- Conduct 5-year lead in water testing
- Conduct IAQ classroom checks
- Perform 6-month asbestos inspections/repairs
- Conduct mock OSHA audits, all buildings
- Audit routine checks (fire extinguishers, eyewashes/showers, faucet flushing)
- Online BBP training/vaccination offers completed for athletic coaches and van drivers
- Renew hazardous waste licenses
- HR arranges posting of OSHA 300A Annual Summary logs in each building (Feb. 1-April 30)

Upcoming Action Items Scheduled for March-May

- Implement new Safe Schools online safety training program
- Request classroom safety checks and departmental meetings with Science/Tech Ed/Art
- Arrange orders and distribution of teacher/classroom PPE as needed
- Evaluate need for hazardous waste pick-up and disposal
- Schedule annual custodial lockout/tagout procedures inspections and training

NEW BUSINESS:

Upcoming Meetings:

April 21st

**ISD #13 DISTRICT SAFETY
COMMITTEE MEETING
Monday, December 16, 2013
3:15 p.m.
DISTRICT CENTER**

MINUTES

ROUTINE BUSINESS

- **Introductions (new members)**
- **Review and Approve Previous Minutes**
- **Review Agenda & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

1. **Report of Injuries/Illnesses; Review of Accidents, Incidents, Near Misses (Elizabeth Bruchu)**
2. **Report on Health & Safety Action Items (Tom Foley/Debbie Green)**

Recently Completed Calendar Action Items

- *E-mailed Clarity Net reminder to Supervisors (HR)*
- *Updated website safety information*
- *Began 90-day radon testing for occupied spaces at or below ground level*
- *Scheduled annual hearing tests and respiratory fit testing (1/24/14)*
- *Updated personal protective equipment lists and ordered needed PPE (Custodial/Grounds)*
- *Arranged with vendor to stock new first aid kits on quarterly basis (locations: all kitchens, and custodial lounges at CA & CHHS)*
- *Updated district Health and Safety Handbook for web site*

Upcoming Action Items in Progress or Scheduled for December – February

- *Schedule annual aerial lift training for Custodians*
- *Conduct 5-year lead in water testing*
- *Conduct IAQ classroom checks*
- *Perform 6-month asbestos inspections/repairs*
- *Request classroom safety checks and departmental meetings with Science/Tech Ed/Art*
- *Conduct mock OSHA audits, all buildings*
- *Audit routine checks (fire extinguishers, eyewashes/showers, faucet flushing)*
- *Verify BBP training/vaccination offers for athletic coaches*
- *Renew hazardous waste licenses*

NEW BUSINESS:

- *Safe Schools online training system will replace the Clarity Net system effective March 1, 2014. Committee members will be provided a link to review available course library. Joanne Larson suggested that new bloodborne pathogens course content for teachers needs to cover small blood spill clean up in classrooms.*

Upcoming Meetings:

Feb 24th, and April 21st