

ISD #13 DISTRICT SAFETY COMMITTEE MEETING

Monday, April 21, 2014

3:15 P.M.

DISTRICT CENTER

AGENDA

ROUTINE BUSINESS

- **Review and Approve Previous Minutes**
- **Review Agenda & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

- 1. Report of Injuries/Illnesses; Review of Accidents, Incidents & Near Misses (Elizabeth Bruchu)**
- 2. Report on Health & Safety Action Items (Tom Foley/Debbie Green)**

Calendar Action Items in Process or Scheduled for April-May

- Implement new Safe Schools online safety training program
- Arrange orders and distribution of teacher/classroom PPE as needed
- Evaluate need for hazardous waste pick-up and disposal
- Schedule annual custodial lockout/tagout procedures inspections and training
- Conduct mock OSHA audits, all buildings
- Request classroom safety checks and departmental meetings with Science/Tech Ed/Art
- Review radon test results
- Issue annual heat stress reminder

NEW BUSINESS:

Upcoming Meetings:

Fall 2014, date to be determined

**ISD #13 DISTRICT SAFETY
COMMITTEE MEETING
Monday, February 24, 2014
3:15 p.m.
DISTRICT CENTER**

MINUTES

ROUTINE BUSINESS

- **Introductions (new members)**
- **Review and Approve Previous Minutes**
- **Review Agenda & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

1. **Report of Injuries/Illnesses; Review of Accidents, Incidents, Near Misses (Elizabeth Bruchu)**
Report on Health & Safety Action Items (Tom Foley/Debbie Green)

Calendar Action Items in Process or Recently Completed

- *Provide annual hearing tests for Tech Ed, Music, and PE Teachers (1/24/14)*
- *Provide annual respirator fit testing for designated Custodians*
- *Conduct annual aerial lift training for Custodians*
- *Conduct 5-year lead in water testing*
- *Conduct IAQ classroom checks*
- *Perform 6-month asbestos inspections/repairs*
- *Conduct mock OSHA audits, all buildings*
- *Audit routine checks (fire extinguishers, eyewashes/showers, faucet flushing)*
- *Online BBP training/vaccination offers completed for athletic coaches and van drivers*
- *Renew hazardous waste licenses*
- *HR arranges posting of OSHA 300A Annual Summary logs in each building (Feb. 1-April 30)*

Upcoming Action Items Scheduled for March-May

- *Implement new Safe Schools online safety training program*
- *Request classroom safety checks and departmental meetings with Science/Tech Ed/Art*
- *Arrange orders and distribution of teacher/classroom PPE as needed*
- *Evaluate need for hazardous waste pick-up and disposal*
- *Schedule annual custodial lockout/tagout procedures inspections and training*

NEW BUSINESS:

Status report on 90-day radon testing.

Upcoming Meetings:

April 21st