

Adopted: October 13, 1998
Revised: October 28, 2008
Revised: October 27, 2009
Reviewed: December 10, 2013
Reviewed: February 13, 2018

Columbia Heights School Board Policy 305



305 POLICY IMPLEMENTATION

I. PURPOSE

The purpose of this policy is to clarify the responsibility of the school administration for implementation of school board policy.

II. GENERAL STATEMENT OF POLICY

- A. It shall be the responsibility of the superintendent to implement school board policy and to recommend additions or modifications thereto. The administration is authorized to develop guidelines and directives to effectuate the implementation of school board policies. These guidelines and directives shall not be inconsistent with said policies. At least annually, these written procedures shall be presented to the school board for review.
- B. Employee and student handbooks shall be subject to annual review by the school board.
- C. School principals and other administrators who have handbook responsibilities shall present recommended changes necessary to reflect new or modified policies. Changes of substance within handbooks shall be reviewed by the superintendent to assure compliance with school board policy.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: CHSD Policy 208 (Development, Adoption, and Implementation of Policies)